

STEVEN L. VOSS

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PROFESSIONAL OBJECTIVE

To utilize experience in teaching, supervision of instruction, communication, classroom management, coaching and discipline strategies to support schools in the community

CREDENTIALS. Nevada Department of Education

- Administration, K-12
- Secondary License in Biology, General Science, Physical Science, Math, Physical Education

EXPERIENCE

Jobs for Americas Graduates (JAG) 8/2016 to 7/2018

Northern Nevada Coordinator for JAG Programs

- Maintained oversight of initiating, establishing, hiring, supervising teachers, field trips to community sights in ten programs in five locations in Northern Nevada
- Community Liaison between community and school districts to identify jobs and prepare “at risk” students to work force with skills required for successful transition.
- Followed students for one year after graduation providing support.

Washoe County School District

ROBERT MCQUEEN HIGH SCHOOL

Assistant Principal 7/06 to 7/16

In addition to leadership duties of supervision and evaluation of teachers, other duties included oversight direct leadership of:

- Buildings and Grounds

Dean of Students 6/1995 – 7/1998

- Assist with implementation of curriculum projects to improve achievement
- Assist with organization and supervision of school wide assemblies and activities
- Supervise athletic events
- Assist with organization and follow through with school wide fundraisers
- Develop and implement interventions for special education students
- Communicate school goals and priorities to parents in the school community
- Conduct conferences with parents to assure quality education for all students
- Maintain a safe and productive learning environment
- Acting Administrator in the absence of the site Principal
- Provide support in Day Treatment program with specialized intervention during incidence of extreme behaviors

EDWARD PINE MIDDLE SCHOOL

Teacher. 7/1992 to 6/1995.

- Taught basic skills, courses in math, science and physical education
- Assisted with administrative tasks/discipline as directed by administration for special activities and events
- Coached girls' and boys' basketball, wrestling, and track and field

HUG HIGH SCHOOL

Teacher 7/1989 to 6/1992

- Taught courses in science, math and physical education
- Coached football, Varsity
- Assisted with Athletic Training duties for all Freshman – Varsity Football

- Develop and implement interventions for special education students

SPARKS MIDDLE SCHOOL

Teacher 8/1986 to 6/1989

- Taught courses in remedial math and science, 7th and 8th grade math and science, physical education
- Coached middle school boys basketball, wrestling and track and field

UNIVERSITY OF NEVADA

Head Athletic Trainer, Women's Sports 7/1984 – 8/1985

- Worked collaboratively with men's athletic program to assist provide services assuring athlete received responsible care
- Managed budget for women's training room
- Networked with physicians and physical therapists to coordinate care for athletes
- Provided customized plans for athletes to maintain safety and healthy performance
- Supervised internships in Sport's Medicine as preparation for national certification

WASHOE COUNTY SCHOOL DISTRICT

Examples of Leadership beyond the site administration

- Council of Athletic Administrators for NAIA
- Mentor for Principal's Academy to assist in the orientation of new Assistant Principals
- Middle School Forum
- Middle School Athletic Board of Control
- Far West Laboratories Study Skills Team

Specialized Workshops and Awards

- Writing Across the Curriculum
- Marzano "Classrooms that Work"
- Todd Whitaker – What Successful Teachers Do
- IDEA 2006 National Conference

- Professional Learning Communities
- Technology in Education
- Innovations and Interventions in Education
- Courses through school police for drug awareness and testing procedures
- Council of Athletic Administrators for NAIA
- Writing Successful Grants
- Student Assistance Program
- Substance Abuse Prevention Training
- Nuts and Bolts of Middle Level Education

EDUCATION

University of Nevada, Reno, Nevada

9/1986 to 6/1988

Post graduate coursework to complete license in school administration

8/1984 to 6/1985

Graduate Assistantship

- Taught coursework in Physical Education Department and Athletic training in addition to completion of coursework required for professional teaching license in Science and Physical Education

Brigham Young University, Provo, Utah

6/1981 to 5/1983

Master of Arts in Professional Leadership/Sports Medicine

Program included a Graduate Assistantship to work with Brigham Young University Football program and supervise intercollegiate Nautilus Training Room

10/1979 to 4/1981

Bachelor of Science Physical Education/Athletic Training

REFERENCES: upon request