

BAILEY CHARTER ELEMENTARY SCHOOL

The School Your Child Deserves

Mrs. Kelly Wales, Principal

MINUTES OF PUBLIC MEETING

MONDAY, FEBRUARY 13, 2023

Not Yet Approved by the Board of Directors

1) Call to Order

Todd Wilson, Board President.

This meeting of the Board of Directors was called to order by Todd Wilson at 5:30pm.

Directors Joan Bohmann, John Napoleon, Carol Voss, Steve Voss, and Todd Wilson were present via Google Meet. Kelly Wales, Principal, was also present in the Google Meet.

Guests of the meeting included Cheryl Miller Mintz (bookkeeper) and Baillie Stewart (staff).

2) Public Comment #1

There was no public comment at this time.

3) Adoption of the Agenda

Todd Wilson, Board President. Information/Discussion/For Possible Action.

On motion by Joan Bohmann, seconded by John Napoleon, the Board of Directors voted to adopt the agenda as presented. The result of the vote was 5-0: Pass; Final Resolution: Motion Carries.

4) Approval of the Consent Agenda

Todd Wilson, Board President. Information/Discussion/For Possible Action.

a) Approval of Board Minutes from November 7, 2022

Kelly Wales requested that this item be removed from the Consent Agenda, as she was unable to send the minutes to the Directors in advance of the meeting. This item will be added to the agenda for the next regular meeting of the Board of Directors.

5) Board Report

Todd Wilson, Board President. Information/Discussion/For Possible Action.

a) Discussion regarding Bailey Charter Elementary School Board governance review

Todd Wilson requested that this item be held for the next regular meeting of the Board of Directors.

6) Administrator Report

Kelly Wales, Principal. Information/Discussion/For Possible Action.

a) Discussion regarding Board members' participation in the development of the Bailey Charter Elementary School Finance Committee.

Kelly Wales presented that Bailey Charter Elementary School needs a Finance Committee to review financial information prior to that information being shared with the Board of Directors. The committee should consist of a member of the Board of Directors, the school Principal, teachers and school staff, and a parent/guardian; Cheryl Miller Mintz would share information and provide guidance. The committee would likely meet three times annually: in March (to review the upcoming year's budget), in September (to revise the current year's budget), and in January (for a mid-year review). The Board will nominate a Treasurer and officially form the Finance Committee at the next regular meeting of the Board of Directors.

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b) Discussion and possible action to accept the revision to Bailey Charter Elementary School's 2022-2023 school year calendar

Kelly Wales requested that the Board of Directors approve the cancellation of six (6) early release Wednesdays in order to make up instructional minutes that were missed due to inclement weather days earlier in the school year. Cancelling these early releases would enable Bailey Charter to have its last day of school on Friday, June 9 as originally planned, and would not require the use of Contingency Days on June 12-14. Mrs. Wales indicated that the Washoe County School District will allow this revision to the calendar as long as the Board approves it.

On motion by Joan Bohmann, seconded by Steve Voss, the Board of Directors voted to accept the revision to Bailey Charter Elementary School's 2022-2023 school year calendar as presented. The result of the vote was 5-0: Pass; Final Resolution: Motion Carries.

c) Information Technology update regarding the Bailey Charter Elementary School main building and Technology Annex

Kelly Wales reported that Jim Ghiglieri (an independent contractor) is updating Bailey Charter's IT infrastructure and upgrading our systems. He is approaching the end of the work that he was initially contracted to complete; Mrs. Wales indicated that she planned to continue to contract with Mr. Ghiglieri in the future as additional IT needs arise.

d) Information regarding parent and community involvement

Kelly Wales reported that Bailey Charter is aiming to increase and enhance parent involvement at the school. She plans to host a "Morning Mug" event for parents and families to share their thoughts and ideas, preferably with events in the morning and in the afternoon to maximize attendance. The school is also hosting a Reading Night on March 2.

**Director Jose Chinas joined the meeting via Google Meet at 6:23pm.*

7) Discussion and possible action to accept Greg Erny's resignation from the Bailey Charter Elementary School Board of Directors

Todd Wilson, Board President.

On motion by John Napoleon, seconded by Carol Voss, the Board of Directors voted to accept Greg Erny's resignation from the Bailey Charter Elementary School Board of Directors. The result of the vote was 5-0: Pass; Final Resolution: Motion Carries.

8) Future Agenda items: Items not acted on at this meeting may be acted on at future meetings. Kelly Wales, Principal, and Todd Wilson, Board President.

As discussed at this meeting, the Board plans review Board governance, nominate a Treasurer, and establish a Finance Committee at the next meeting of the Board. Cheryl Miller Mintz stated that she will present the 2023-2024 tentative budget at the next meeting of the Board.

Todd Wilson requested a status update on the IT upgrades at the school and suggested that the Board should formally thank Greg Erny for his years of service on the Board of Directors. John Napoleon requested that the Board further discuss the school's efforts to increase student enrollment.

We are committed to providing a supportive environment, which encourages students to connect their knowledge to the real world through inquiry-based learning and differentiated instruction.

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9) Public Comment Period #2

There was no public comment at this time.

10)Adjournment

Todd Wilson, Board President.

This meeting of the Board of Directors was adjourned by Todd Wilson at 6:29pm.